

MIDLAND DEVELOPMENT CORPORATION

MINUTES

October 05, 2020

The Board of Directors of the Midland Development Corporation convened in regular session at the Midland Chamber of Commerce board room, 303 West Wall Street, Suite 200, Midland, Texas, at 10:00 a.m. on October 05, 2020.

Board Members present: Chairman Wesley Bownds, Director Stephen Lowery, Director Berry Simpson, Director Chase Gardaphe, Director Jill Pennington, Director Elaine Bedell and Director Lourcey Sams

Board Members absent: None

Staff Members present: Assistant City Manager Morris Williams, Assistant City Attorney Nicholas Toulet-Crump, and Deputy City Secretary SueAnn Reyes

Council Member(s) present: Council Member Lori Blong

MDC Staff Members present: Executive Director John Trischitti, Director of Operations Sara Harris, Marketing Coordinator Kori Wooten, and Administrative Assistant Blair Flanagan

1. Call meeting to order.

Chairman Bownds called the meeting to order at 10:03 am

2. Motion approving the minutes of the September 14, 2020, meeting of the Midland Development Corporation.

Director Simpson moved to approve the minutes of the September 14, 2020 meeting of the Midland Development Corporation; seconded by Director Gardaphe. The motion carried by the following vote: AYE: Bownds, Lowery, Simpson, Gardaphe, Pennington, Bedell, Sams. NAY: None. ABSTAIN: None. ABSENT: None

3. Presentation from Midland Downtown Farmers Market.

Samantha Borgstedt, Midland Downtown Farmers Market Director, gave a presentation on the operation of the Midland Downtown Farmers Market, noting it is a Texas certified farmer's market with 30 to 35 vendors per week throughout 2020. Vendor fees are \$20 per week, and the Midland Downtown Farmers Market hopes to do more with the Museum of the Southwest to expand the market, including food trucks, live music, and yoga classes.

4. Resolution authorizing payment in the amount of \$53,098.00 to the University of Texas of the Permian Basin pursuant to that certain incubator and makerspace grant

agreement between the Midland Development Corporation and the University of Texas of the Permian Basin.

Director Lowery moved to approve Resolution ED-364 authorizing payment in the amount of \$53,098.00 to the University of Texas of the Permian Basin pursuant to that certain incubator and makerspace grant agreement between the Midland Development Corporation and the University of Texas of the Permian Basin; seconded by Director Pennington. The motion carried by the following vote: AYE: Bownds, Lowery, Simpson, Gardaphe, Pennington, Bedell, Sams. NAY: None. ABSTAIN: None. ABSENT: None

5. Motion establishing October 31, 2020, as the deadline for the submission of Midland Development Corporation Small Business Assistance Program applications.

Director of Operations Sara Harris reported that the MDC had approved two grants with two pending approval. She added that applications from eligible businesses had ceased, since the majority of eligible businesses had already received federal Paycheck Protection Program funding. Executive Director John Trischitti stated that unused funds would be returned to the MDC.

Director Simpson moved to approve a motion establishing October 31, 2020, as the deadline for the submission of Midland Development Corporation Small Business Assistance Program applications; seconded by Director Bedell. The motion carried by the following vote: AYE: Bownds, Lowery, Simpson, Gardaphe, Pennington, Bedell, Sams. NAY: None. ABSTAIN: None. ABSENT: None

6. Resolution authorizing the execution of a contract with Turf Specialties, Inc., for landscape maintenance services at the Spaceport Business Park; authorizing the execution of all documents necessary and appropriate to effectuate the purpose of said contract; and authorizing payment therefor in an amount not to exceed \$11,820.00.

Director Gardaphe moved to approve Resolution ED-365 authorizing the execution of a contract with Turf Specialties, Inc., for landscape maintenance services at the Spaceport Business Park; authorizing the execution of all documents necessary and appropriate to effectuate the purpose of said contract; and authorizing payment therefor in an amount not to exceed \$11,820.00; seconded by Director Pennington. The motion carried by the following vote: AYE: Bownds, Lowery, Simpson, Gardaphe, Pennington, Bedell, Sams. NAY: None. ABSTAIN: None. ABSENT: None

7. Presentation on the September 2020 monthly expenses from the Midland Development Corporation.

Sara Harris stated that September 2020 concluded the MDC's 2020 fiscal year. She said that even though there had been a 14% decrease in sales tax collections in fiscal year 2020 as compared to fiscal year 2019, that the MDC had still reached its \$12 million revenue budget for fiscal year 2020.

8. Presentation on the monthly economic development activity report from the Midland Development Corporation Executive Director.

Director Trischitti stated the need to fill the Director of Project Development position but that there had been no viable applicants. The MDC is moving forward with a regional search and would like someone on board by January 1, 2021. He added that some MDC focuses for 2021 will be broadband and workforce collaboration with UTPB.

All the business at hand having been completed, Chairman Bownds adjourned the meeting at 11:15 a.m.

Respectfully submitted,

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SueAnn Reyes, Deputy City Secretary

PASSED AND APPROVED the 2<sup>nd</sup> Day of November 2020.

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Berry Simpson, Secretary